

DRAFT

Buffalo Lake P&R District Minutes Saturday, February 8, 2020 8:00am Packwaukee Town Hall

1. Call to order at 8:00 A.M.
2. Pledge of Allegiance
3. Roll Call Present: Bill Lewis, Joe Dion, Vikki Trimble, Al Rosenthal and Jon Schiller Absent Judy Nigbor and Larry Haygood
4. Changes or additions to Agenda
Motion made by Al Rosenthal to approve the Agenda, 2nd by Vikki Trimble.
Motion approved.
5. Acceptance of minutes from September 14, 2019
Motion to accept minutes made by Vikki Trimble 2nd by Al Rosenthal. Motion approved
6. Dissolution of Resolution 22418-1
Pertains to approval by board in 2018 to structures district committees.
Vikki said that was already done that but it must be dissolved.
Motion to dissolve by Bill Lewis 2nd by Vikki Trimble Roll call vote
Bill Lewis - Yes; Joe Dion - Yes; Vikki Trimble - yes; Al Rosenthal- yes; Jon Schiller- Yes Motion approved.
Bill Lewis brought up committee involvement and felt that non district people could participate on committees, but not have a vote. In addition, no employees can serve on a committee where there is a conflict of interest. Since this was not on the posted agenda, no action was taken and will be on the agenda at the next Board of Directors meeting.
7. Committee Reports
 - A. Finance & Dues
Treasurer's Report as presented.
Motion made by Bill Lewis to accept Treasurer's Report as read 2nd by Al Rosenthal Motion approved
Jan2020 Operational Budget Report and Jan2020 Equipment Fund are attached.
 - B. Harvesting
Larry Haygood stepped down as chair of committee. Gary Kershaw is the new chair,

Board members and all district members may be able to attend Harvesting Committee meeting. There could be a quorum of board members present, no board business will be discussed. Each posted agenda should include a statement. All members of the Buffalo lake P&R Board of Directors may be in attendance, but only committee members can take official actions based on the agenda.

Equipment

Transporter is complete and will be delivered around May 1st, and before delivery Joe would like to take a trip down to check it out. Question asked, would it be good to offer a down payment to them? It was decided to leave the money in the account since they have not asked for it. Freight was included in the contract. Gary Kershaw reported:

He has 2 containment vessels for 55 gallon containers in his garage that will be put out at the equipment site when the weather improves, the mechanics information sheet from 2019 was lost and will be redone, he would like to purchase 2 new step ladders.

Discussion on the forklift followed. Motion was made by Al Rosenthal and seconded by Bill Lewis to allow Gary to have the forklift fixed but a cost not to exceed \$1000.00. Motion approved

Gary said there should be a plan for the next 5 years. Bill discussed a harvesting plan that an ad hoc committee could work on this. Motion made by Jon Schiller to have harvesting committee investigate equipment plan 2nd by Vikki Trimble. Motion approved This would include research on cost of a new forklift.

Motion was made to give Gary Kershaw authority to sell 2 pontoons and a transporter motor by Al Rosenthal and seconded by Bill Lewis. Research will be done to see if Chapter 33 allows for the Board of Directors to make this motion. Approved bending research.

Linda Huggert reported that most of employees are coming back except one with health problems.

Off road diesel fuel from the county is presently 30 cents cheaper and it will be investigated if P&R District can purchase it from the County.

Ads in 2 different newspapers for hiring employees also websites.
Also, a pay increase will be looked into if the State raises the minimum wage, more discussion will follow.

Discussion by Linda about delivering the weeds to various farmers and gardeners and if we should charge a delivery fee.

Use Google maps to see mileage. More discussion will go back to harvesting committee.

C. Communication

Karyn keeps updating the website with no cost.

D. Lake plan

Bill Lewis was appointed chair for Lake plan committee (one item they will address is lake levels and what can the district do). The 2015 Lake Plan reimbursement from DNR was taken care of by Joe and P&R District received a check for \$3200 to close out the grant. The diesel spill at the equipment site has been closed out by DNR.

E. Ecology

Chris Meyer has been appointed as the new chair of the Ecology Committee.

Rich Brefeld would stay on committee. Jon suggested a note be sent to Rich thanking him for his service. Will be done.

8. Marquette Lake Group/County/Town Reports

MCLA meeting May 14th will be in the Health Service building and Ted Johnson from the DNR will talk on lake water quality, Pat Kilby, Marquette County Conservationist will talk more about the health lake grants and AIS coordinator Anna Cisar will be there and talk on summer plans. County has applied for a grant for the causeway regarding flooding. It was pointed out that a dry hydrant is by the bridge
FEMA is almost done but town is replying for an extension

9. Unfinished business None

10. New Business

Board Calendar

April 11, 2020 at 8:00 am at Packwaukee Town Hall

July 11, 2020 at 8:00 am at Packwaukee Town Hall

Sept. 12 2020 at 8:00 am at Packwaukee Town Hall

October 10, 2020 at 9:00 am Annual Meeting at Montello High School

11. Audience Comments

12. Announcements

Roe - Venice night where you decorate your boats no permits needed

Friday before 4th of July is a tentative date. Watch for more information.

13. Adjournment

Motion to adjournment made by Vikki Trimble and seconded by Al Rosenthal

Motion approved. Meeting Adjourned at 9:58 am

Buffalo Lake District Operating Fund
January 31, 2020

	2019 Balance	2020 Budget	YTD 1/31/20	2020 Balance
INCOME				
Prior Year Balance Forward	63048.46	53,798.55	53,798.55	
Miscellaneous	31.60		0.00	
Interest	1,259.79	1,000.00	70.00	930.00
Lake Assessment	123,499.74	184,000.00	500.00	183,500.00
Assessments to Equipment Fund		-61,000.00	0.00	
Assessment Overpayments	-125.00		0.00	
Signs	0.00		0.00	
Payment for Signs	0.00		0.00	
Donations, Grants, Lotus Ec	0.00		0.00	
Misc. Marq. Adams Cap. Cr.	36.10	40.00	0.00	40.00
Transfer from Equip for repairs	27,349.68	19,000.00	0.00	19,000.00
Insurance Reimbursement	230.00		0.00	
YTD BALANCE	215,330.37	196,838.55	54,368.55 **	

Maintenance and Repairs	27,349.68	19,000.00	0.00	19,000.00
Audit	200.00	400.00	0.00	400.00
Employer Taxes Paid	5,353.13	5,000.00	0.00	5,000.00
Employee Taxes Paid	13,657.87	12,500.00	0.00	12,500.00
Commissioners	2,250.00	2,500.00	0.00	2,500.00
Bookkeeper Expense	2,500.00	2,500.00	625.00	1,875.00
Fuel/Oil/Antifreeze	13,142.45	9,000.00	0.00	9,000.00
Unemployment	12,879.09	7,500.00	374.85	7,125.15
Insurance	12,378.00	13,000.00	0.00	13,000.00
Labor Costs-Net	56,807.40	57,000.00	0.00	57,000.00
Legal	7,850.93	2,000.00	0.00	2,000.00
Miscellaneous	2,094.09	2,000.00	0.00	2,000.00
Newsletter/Bulk Mailing	550.00	600.00	0.00	600.00
Office Equipment	0.00	400.00	0.00	400.00
Office Supplies/Mailings	583.34	1,000.00	36.12	963.88
Printing/Legal Notices	157.36	300.00	0.00	300.00
Site Maintenance	1,107.76	1,500.00	0.00	1,500.00
Utilities	586.69	500.00	37.04	462.96
Web Site	250.00	360.00	10.00	350.00
Restoration Fund	360.03	5,000.00	0.00	5,000.00
Bouys	1,474.00	980.00	0.00	980.00
Endeavor Fire Department Donation	0.00		750.00	

TOTALS	161,531.82	143,040.00	1,833.01	
BALANCE	53,798.55		52,535.54	

*To be reimbursed by equipment fund

11,652.65	Checking Balance	10,375.32
42,145.90	Money Market	42,160.22
<u>53,798.55</u>		<u>\$ 52,535.54</u>

Buffalo Lake P R District Equipment Fund
January 31, 2020

INCOME	2020 Budget	2020 YTD 1/31/2020
Prior year balance forward	221,489.43	221,489.43
Misc Income Sale of Blue Harvester		0.00
Lake Assessments	61,000.00	0.00
DNR Grant	31,896.72	0.00
Lake Plan Grant Final Payment		0.00
Interest	150.00	36.68
TOTAL INCOME	314,536.15	221,526.11
 EXPENSES		
Checks		0.00
Repairs & Maintenance	19,000.00	0.00
New Transporter	179,744.00	0.00
TOTAL EXPENSES	198,744.00	0.00
 YEAR END BALANCE	115,792.15	221,526.11